

# **MINUTES**

## **STATEWIDE INDEPENDENT LIVING COUNCIL**

### **EXECUTIVE COMMITTEE MEETING**

**November 16, 2011 1:00 PM – 3:00 PM**

**20 Nobert Street, Warren, RI 02885**

**Members Present: Madeline Colon, Treasurer; Kristen Connors (speaker phone), 2nd Vice Chair; Rick Costa, Chairperson; Anna Liebenow, NAC Chair; Jack Ringland, Secretary; Heidi Showstead, 1st Vice Chair.**

**Staff Present: Camille Pansa, Administrator; Lisel Rockwood, Assistant to the Administrator.**

**1. Minutes October 5, 2011: previously sent. A motion was made by Madeline Colon and seconded by Kristen Connors to accept the minutes as written. Vote passed unanimously.**

**2. Vote to renew NCIL membership: A motion was made by Kristen Connors and seconded by Heidi Showstead to renew the NCIL membership at a cost of \$143. Vote passed unanimously.**

**3. Review December 2011 and January 2012 calendar: The December scheduled meetings are as follows: Quarterly Council meeting – Wednesday, December 7th, 1:00 p.m. – 3:00 p.m. at the Warwick Public Library; Needs Assessment Committee (NAC) – Wednesday, December 14th, 1:00 p.m. – 3:00 p.m. The snow date for the quarterly will be Friday, December 16th. The January meetings are as follows: Executive Committee – Wednesday, January 4th, 1:00**

**p.m. – 3:00 p.m.; NAC – Wednesday, January 11th, 1:00 p.m. – 3:00 p.m.; Finance Committee – Wednesday, January 18th, 1:30 – 3:00 p.m.**

**4. December quarterly Council meeting agenda: was reviewed. Staff will check with Liz Graves to confirm that Laura Beaudry, a social worker at Meeting Street School, will be available to present on the process of youth transitioning to adult services. It was suggested that Christina Battista, Cross Disability Coalition, could be an alternative educational presentation. Quarterly Committee Chair reports are due Monday, November 28th.**

**5. Progress on 704 Part 1 Report: The SILC sections are complete and entered into the online RSA MIS. The CILs reports are due November 21st.**

**6. Recruitment: Camille Pansa reported that there were several responses from a second ServeRI advertisement placed in the Providence Journal that listed volunteering opportunities with the Council. One candidate has been interviewed and will start on the Needs Assessment and the Finance Committees in January. Another candidate has been sent information. Heidi Showstead suggested that an interest email could be sent out to former YLF candidates.**

**7. Chairperson's report: Rick Costa reported that he had attended the NFB-RI Conference in October. The theme was employment. Congressman Langevin and Congressman Cicilline were in attendance. Rick also stated that he had attended the October NAC meeting and was impressed with the high energy, commitment, and willingness of its members.**

**8. Finance report: Madeline Colon reported that the Finance Committee had only met once. Final figures for FY 2011 were reviewed and no discrepancies were found. The \$7000 carryover funds that are needed for the third year of the level funded budget are in line with budget projections. Madeline will review the bank statements in December and the committee will meet on January 18, 2012. \$5000 was borrowed from the bank line of credit and paid back when the quarterly funds were received.**

**9. Needs Assessment Committee report: Anna Liebenow reported that the sub-committee had met again with Sue Babin and the survey graphics are near completion. The committee was been working on distribution of the survey by concentration on contacting agencies, making presentations, and distribution of the flyers.**

**10. Old Business/new business: Heidi Showstead reported on Advocates in Action Conference she attended in October and the Cross Disability Coalition. Anna Liebenow reported on a well-attended meeting concerning people who are eligible for both Medicare and Medicaid and what can be done to combine these services.**

**Jack Ringland  
Secretary**